



**PARKS, ARTS, RECREATION, COMMUNITY SERVICES
(PARCS) ADVISORY COMMITTEE MEETING**

Tuesday, March 1, 2022

Minutes

A meeting of the PARCS Advisory Committee was called to order by Committee Chair Tommy Brooks on the above date in the City of Upland's Carnegie Library.

1. CALL TO ORDER: 5:00 P.M.

2. ROLL CALL:

PRESENT: Committee Chair Tommy Brooks, Committee Members Elizabeth Alvarez (previously Elizabeth Velazquez), Ralph Cavallo, Michelle Dazalla, Sarah Lee, Lisa Nassar, Lisa Nicely, Bryan Sanches, and Natasha Walton

ABSENT: Committee Member Dylan White

STAFF: Assistant City Manager Stephen Parker, Recreation Manager Jessica Gandara, Recreation Supervisor Meghan Meade, Recreation Supervisor Valerie Guzman-Garcia

3. ORAL COMMUNICATIONS:

Resident Masayuki Shudo stated concerns regarding the need for the expansion of the City Skate Park and suggested the current conditions of the Skate Park are not all-user friendly since there is not an area designated for beginners.

4. BUSINESS ITEMS:

- 4A – Approval of Meeting Minutes from November 2, 2021
 - Motion – Committee Member Lisa Nicely
 - Second Motion – Committee Member Bryan Sanches
 - Vote – Passed 9-0, 1 Absent
- 4B – Approval of Meeting Minutes January 4, 2022

- Motion – Committee Member Michelle Dazalla
- Second Motion – Committee Member Bryan Sanches
- Vote – Passed 9-0, 1 Absent

5. OLD BUSINESS: N/A

6. NEW BUSINESS:

- **6A. Winter Program Recap**
 - Recreation Supervisors Meghan Meade and Valerie Guzman-Garcia presented the Winter Program recap to the PARCS Advisory Committee which consisted of highlights to the Recreation & Community Services division's Winter events.
- **6B. Shade Structure Discussion**
 - PARCS Committee members discussed that City of Upland currently has 16 reservable picnic areas but only 3 have shaded structures. PARCS Committee discussed the opportunity to install 16 new shade structures using Park Development Impact Fee Funds.
 - Motion – Committee Member Michelle Dazalla recommends that City Council approve the use of Park Development Impact Fee Funds to cover the cost of installation of 16 new shade structures.
 - Second – Committee Member Elizabeth Alvarez
 - Vote – Passed, 7-2, 1 Committee Member Absent and Committee Members Ralph Cavallo and Natasha Walton opposed

7. MANAGER COMMENTS:

- Recreation Manager Jessica Gandara reported that San Bernardino County Second District Supervisor Janice Rutherford approved projects requested by the Recreation & Community Services division including:
 - Two shade structures at Magnolia Park
 - Installment of an entertainment stage at Magnolia Park
 - Replacing windows & doors of the Magnolia Recreation Center
 - Repurpose the exterior paint and lounge of the Magnolia Recreation Center
 - Install epoxy flooring in the restrooms at Greenbelt and Magnolia Park
 - New tables, chairs, and audio/visual equipment at the Gibson Senior Center as well as the Magnolia Recreation Center
 - Amount of discretionary funds approved by San Bernardino County Second District Supervisor Janice Rutherford total \$583,000
- Recreation Manager Jessica Gandara also reported that \$3,300,000 of Quimby funds have been allocated to develop Sycamore Park and that \$100,000 has been requested to begin developing a masterplan for the developmental process.

8. COMMITTEE MEMBER COMMENTS:

- Committee members expressed their ideas of improvements that should be made to the parks such as more amenities and more trash reciprocals made available especially when there are picnic reservations.
- Committee members requested updates on the National Fitness Court application and progress on the improvements, that were previously recommended to City Council, be provided at the next scheduled PARCS Committee Meeting.

9. ADJOURNMENT: Chair Brooks adjourned the meeting at 6:10 P.M. The next regularly scheduled meeting of the PARCS Advisory Committee Meeting is scheduled for Tuesday, May 3, 2022.

Submitted By:



Jessica Gandara – Recreation Manager

Approved: May 3, 2022